

Welcome to 2nd Grade!

2nd Grade Information and Procedures
Trinity Lutheran School, San Angelo, TX
2019-2020 School Year

Teacher: Mrs. Jacqueline Rabb
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Class Motto: **LEARN!**

Love others as you would love yourself
Engage in learning
Appreciate Christ's love for all
Respect others' opinions and property
Notice ways to reach out to others!

Communication:

- **Daily Folder:** Each student will have a daily folder that will be the main communication link between home and school. This folder will include weekly behavior/homework logs, homework assignments, papers to keep at home, the class newsletter, and any other handouts from school. Please make a habit of checking this folder each night as you talk with your child about the day and encourage homework time. Please initial the weekly log sheet each night, as this will be used to monitor homework and classroom behavior.
- **2nd Grade News:** A class newsletter, "2nd Grade News," will be sent home regularly to keep families up-to-date on classroom learning, homework expectations, school events and other important announcements.
- **Class Webpage:** Please visit our class webpage for class news and homework updates. You can find a link to our class page on the Trinity Lutheran School website: www.trinityschools.com
- **Seesaw:** Seesaw will be used as a student learning platform as well as a family communication tool. Through Seesaw, students and teachers can digitally share class work with families. Teachers can also use Seesaw to communicate with individual families or the class as a whole. Please use the attached form to sign in to your child's Seesaw account to view your child's learning updates, receive class announcements, and message individually with Mrs. Rabb.

*Please feel free to contact me with questions or concerns! I will respond to messages (texts, emails, voice messages, notes, etc.) as soon as I can. In case of an emergency during the school day, please call the school office. If there is something that needs to be discussed at length, a meeting can be scheduled.

Schoolwork:

- **Homework:** Assignments will be sent home throughout the week, so please check your student's daily folder! Students should write their name and the date on every assignment. Students will be given one copy of each assignment. If a student misplaces an assignment, please see Mrs. Rabb. If a student misplaces assignments often, appropriate consequences will follow. If a student finishes an assignment at school, parents may still offer to review the skills with them at home. Students should be encouraged to work on homework independently, but please assist when they have questions. Responsibility and independence will be encouraged in 2nd grade, but guidance and encouragement at home is greatly appreciated! 😊

- **Memory:** Memory work will be assigned each week. Please practice memory work with your child so they are ready to recite it to me by Friday. Students may say memory earlier in the week if they are ready.
- **Spelling:** Each week the students will receive a spelling list. We will discuss the words in class, but students should practice these words at home throughout the week so they are ready to test on Friday. Challenge words can gain students extra credit in case of a missed word on the test, but challenge words are not required. I encourage students to attempt the challenge words, but focus first on the regular list of words.
- **Reading:** Reading is an important aspect of learning, so please encourage reading at home! Encourage your child to read alone, read to your child, and have your child read to you. Class stories and vocabulary words may be reviewed at home each week in preparation for tests each Friday. Students are expected to make progress with Accelerated Reader.
- **Projects:** Throughout the school year we may have projects that require more time and effort than regular weekly homework assignments. I will send home specific guidelines regarding such projects. Please guide your child as he/she completes each task.



Attendance: Daily attendance and participation is important in order for students to understand lesson material and keep up with class work. School begins at 8:00 and students who arrive late will be marked tardy, per school policy. In case of an unplanned absence, students should talk with Mrs. Rabb to find out what was missed. In case of a planned absence, informing Mrs. Rabb ahead of time can help students stay on track with learning. 2nd Grade will dismiss at 3:25 at the front of the school. Students arriving late or leaving early must sign in or check out in the school office.

Missing/Late Assignments: The students will learn to be responsible for their own homework. If a student misses an in-class activity, please talk with Mrs. Rabb to discuss options for making up missed learning opportunities. Forgotten or misplaced assignments may not receive full credit if turned in late. If a student has unfinished or late class work, the student will be asked to sit alone at lunch to complete the work.

Classroom Seating Arrangement: Classroom seating arrangements and desk orientation may change throughout the year, as I strive to ensure that everyone remains actively engaged in learning. If your student seems to be struggling with a particular seating arrangement, please speak with me to explore alternative options.

Chapel: Chapel will be every Wednesday and students are expected to wear their chapel uniforms.

P.E.: Students must wear gym shoes during P.E. Students may leave a designated pair of shoes in their locker for P.E.

Field Trips: Field trips will be taken throughout the year to encourage learning experiences and foster a positive classroom community. Students may need to bring car seats and lunches, so please check the newsletter and other handouts that are sent home. Students will be expected to wear this year's Trinity spirit shirt on field trips.

May Box: No toys will be allowed at school. If a student has brought a toy from home, he/she will receive one warning and one opportunity to put the toy in his/her backpack. If the toy is seen again, it will be taken away and placed in the May Box. Toys in the May Box will be returned to the students on the last day of school. While toys can be fun to play with and even educational at times, toys brought from home can distract from learning.



Lockers: Each child will have a locker located right outside the classroom door. Lockers are to be used for school purposes, such as storing P.E. shoes and lunch boxes. There will be locker checks throughout the school year. If a toy is found in a locker, it will be placed in the May Box. Coat hooks inside the classroom may be used for backpacks and jackets.

Bathroom/Drink Breaks: There will be bathroom and water breaks throughout the day. If a student needs to use the restroom or get a drink during class, he/she must ask for permission. If Mrs. Rabb is working with a small group, other students should be respectful of this learning time and avoid interruptions unless there is an emergency. Students should bring everything they need into the classroom at the start of the day. Students may bring clear water bottles to school to stay hydrated.

Snacks: Students are encouraged to bring a healthy snack to enjoy during snack/recess time. Students should leave their snacks in their backpacks or lockers until Mrs. Rabb indicates that it is time to get snacks and line up for recess. Snacks will be eaten in the gym or outside, unless otherwise indicated. Students must finish their snack and dispose of any garbage before playing.

Classroom Jobs: Students will be assigned special classroom jobs and responsibilities to help keep our room tidy and to help with transitions between activities. Ask your child about the fun jobs we have in our classroom this year!

Star Student: Throughout the year, each student will have a chance to be our Star Student. When a child is the Star Student, he/she will fill out the Star Student poster hanging in the classroom. The Star Student may bring in pictures to share with the class to help tell more about his/her family, hobbies, etc., and he/she may bring a show-and-tell to share with the class at some point during the week. The Star Student may bring a special snack to share one day during snack time if they wish. More information will follow in our class newsletter over the coming weeks!



Birthdays: Celebrating a birthday is exciting, but if you wish to bring a birthday treat please bring enough to share with everyone! Please check with Mrs. Rabb if you have any questions or concerns. Birthday celebrations usually occur during lunch.

Classroom Management Procedures: Students will be expected to follow all school rules and classroom expectations. Classroom rules and procedures will be discussed the first week of school. Students will be expected to uphold the class motto, as they respect others, show kindness to all, and positively engage in activities so all students can learn. To deal with behavioral issues and motivate positive behavior, the following systems are in place:

- **Colored Clip Chart (Green-Blue-Yellow-Red):** To monitor individual student behavior, a colored clip chart will be displayed in the classroom at all times. If an unkind, inappropriate, or distracting behavior is noticed, the teacher will ask a student to move his/her clip down on the chart. Students may be asked to clip down for any behaviors that distract the class from learning, seem hurtful toward oneself or others, or go against any rules or given directions. When asked to clip down, students should reflect on their behavior and consider how they might improve. The following consequences will occur upon being asked to clip down:
- **Green**—*Wonderful job following directions!* Students who remain on green all day made excellent choices and were always ready to learn. These students will receive one school store ticket for use at the end of the week. Students who remain on green all week may receive additional tickets on Friday.
 - **Blue**—*Warning.* Students on blue received a warning about a behavior that was not acceptable in the classroom. Students on blue will not receive a school store ticket.
 - **Yellow**—*Lose 2 tickets.* Students who move down to yellow during a given day will be asked to hand back two school store tickets. Students on yellow may receive additional consequences depending on the offense (note home, time out, etc.)
 - **Red**—*Lose 4 tickets and visit Mr. Fritsche.* Students who move down to red during a given day will be asked to visit the Principal's office to take a break from the classroom and discuss the behavior that moved them down on the clip chart. Students must also hand back four school store tickets. Depending on the behavior, students may be asked to write a note home to their parents/guardians, parents may be contacted directly by phone, or the student may be asked to sit out of special activities.

- **NOISE-meter:** As a classroom volume control tool, Mrs. Rabb will write the word “NOISE” on the board. She will also indicate appropriate volumes for each activity throughout the day using a color-coded “Noise-Meter.” If the noise level gets too loud during an activity, Mrs. Rabb will erase one letter at the end of the word “NOISE.” The students have 3 strikes, so once three letters have been erased and “NO” remains on the board, there will be NO more talking during class time for that day. Mrs. Rabb encourages cooperation and collaboration, but if students cannot handle working together, they may have to try again the following day. The following lists the colors and corresponding noise levels for different school activities:



4. **Purple:** Playground volume is reserved for outside. This volume is never acceptable in the classroom, even if we are having free time inside.
 3. **Blue:** Large group activities such as presentations or whole-group review activities may require increased volume. We will not need this volume too often.
 2. **Green:** Normal talking volume is for daily classroom learning. Students should only talk loud enough so people around them can hear what they are saying. There should be no shouting across the room.
 1. **Yellow:** Whisper talk is useful during individual homework time, especially when Mrs. Rabb is working with individuals or small groups. The classroom will be calm and quiet during these times.
 0. **Red:** Silence usually indicates the class is taking a test or completing a very important task.
- **Sticker Charts:** When Mrs. Rabb notices an individual student demonstrating exceptional behavior in the classroom, she may place a sticker on his/her sticker chart. When a student’s sticker chart is full, he/she may redeem the stickers for a prize.
- **Class Gem jar:** As a classroom motivational tool, we will have a class gem jar. When all students are ready to learn, polite and kind, following directions appropriately, or demonstrating positive classroom behavior, gems will be placed in the jar. Once the jar is full, the entire class will receive a special treat in one of the following forms: *extra recess, classroom free time, popcorn party, or some other special treat decided by Mrs. Rabb ☺*
- **Friday Free Time:** Students who have behaved during the week and completed all class work will be allowed to enjoy free time in the classroom at the end of the day Friday. During this time, students may use any of the toys or games that are kept at the back of the room. Students may also read or do free art if they wish. Although we have iPads for classroom use, this will not be iPad free time. Students who have misbehaved or have unfinished class work will sit out for part or all of free time.

*Please check your child’s daily folder for notes regarding behavior. I will do my best to update families as problems arise in the classroom. Students who demonstrate wonderful classroom behavior will receive wonderful notes home and stickers or stamps on their weekly log sheets.

As we progress through the year, I hope to inspire creativity, instill independence and responsibility, motivate positive classroom behavior, and share the love of Christ with all students. If you have *any* questions or concerns, please contact me. I am looking forward to a wonderful school year!

In His Service,

Mrs. Rabb

Mrs. Jacqueline Rabb
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Rejoice always, pray without ceasing, give thanks in all circumstances; for this is the will of God in Christ Jesus for you.

1 Thessalonians 5:16-18